



Diocese of Manchester

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Holiday Requests

Headteacher- Mrs. K Charlton. BEd (Hons) NPQH

Deputy Headteacher – Mrs S Barton Cert Ed

We are receiving an increase in requests for holidays and occasional days during term time that are not due to exceptional circumstances.

All Saints' Governing Body will adhere strictly to the guidance regarding school absence.

The guidance states:

- That it is the duty of parents to ensure that their child attends school regularly and is punctual. The LEA delegates to the Education Welfare Service the power to prosecute parents who fail to ensure that their child attends school regularly.
- On the issue of holidays in term time the message is quite clear: **Parents are expected to take family holidays during school holidays and should not take pupils on holiday in term time.** Any requests for absence during term time will only be considered if exceptional and requests leading up to or during assessment periods will not be granted.
- Any absences that are not granted will be recorded as unauthorised and the Education Welfare Service will be notified.
- Holidays taken for the following reasons should not be authorised:

of cheap holidays;	Availability of desired accommodation;	Availability
experienced in school holiday periods;	requested to make a long week end	Poor weather
		Days or afternoons
- That under section 23 of the Anti-Social Behaviour Act, parents who do take their children on holiday in term time without prior authorisation by the school may be fined.

We have carefully considered the guidance and adopted the recommendations in our School Attendance Policy, which is available for parents to read at the school office and on line. At All Saints' we aim to achieve good attendance through working in partnership with staff, pupils, parents, governors and the Education Welfare Service.

It is recommended that parents discuss exceptional leave of absence requests with the Head teacher or Chair of Governors as any absence from school can result in children falling behind with their school work.

The Head teacher will only be able to authorise absences in exceptional circumstances and will not be able to authorise holidays.

اگر آپ کو اس کا ترجمہ اردو زبان میں چاہئے تو براہ مہربانی آفس یعنی دفتر میں ہمیں بتائیں۔

اگر آپ کو اس کا ترجمہ

